

## Cookies Policy

On some parts of our website we use so-called "cookie" technology. Cookie technology consists of small pieces of data or a small text file which is given to your browser by our web server when you visit our website. This data is stored on your browser. The cookie is sent back to our web server each time you visit our website.

Cookies are not computer programs and do not run on a computer like programs do. They cannot gather information or function on their own. They cannot collect any personal information about you or your machine and cannot gather data or information about what you do on the Internet. Cookies merely enable us to provide a more valuable online experience to you.

The Public Appointments Service uses Google Analytics to help analyse how users use PublicJobs.ie. This analytical tool uses cookies to collect standard internet log information and visitor behaviour information in an anonymous form.

The information generated by the cookie about your use of the website (including your IP address) is transmitted to Google. This information is then used to evaluate visitors' use of the website and to compile statistical reports on website activity for the Public Appointments Service.

The Public Appointments Service will not (and will not allow any third party) to use the statistical analytics tool to track or to collect any personally identifiable information of visitors to our site. We will not associate any data gathered from this site with any personally identifying information from any source as part of our use of the Google statistical analytics tool. Google will not associate your IP address with any other data held by Google. Neither the Public Appointments Service nor Google will link, or seek to link, an IP address with the identity of a computer user.

While you can set up your Internet browser to disable cookie technology, we do not recommend that you do this since some parts of this website and our online services may not function properly, or at all.

The procedure for disabling cookies depends on the web browser that you have chosen to use.

## IP Addresses

If you visit our site to read or download information, we collect and store the following information:

- The name of the domain from which you access our site
- The date and time you access our site
- The Internet address of the website from which you linked directly to our site.

The above information is used by software programs on our website to create summary statistics which allow us to assess the number of visitors to the different sections of our site, identify what information is of most and least interest, determine technical design specifications, monitor system performance, and help us make our site more useful to visitors.

## Security

We are committed to providing secure online services. As such, all interactions with our transactional sites are protected through encryption that complies with international standards. Our Internet servers are protected by firewalls and intrusion detection systems.



These servers are not accessible from outside the room in which they are housed, access to which is restricted to authorised personnel only.

We have also employed the services of independent security experts to advise us on the security of our systems.

