



An tSeirbhís um Cheapacháin Phoiblí
Public Appointments Service

Contact us at
crmmailbox@publicjobs.ie



RECRUITMENT UPDATE



JULY 2017

GENERAL PANEL UPDATE

Temporary Clerical Officer

Panels are now available for Carlow, Cavan, Clare, Cork, Dublin, Galway, Kildare, Kilkenny, Laois, Limerick, Longford, Louth, Mayo, Meath, Roscommon, Sligo and Waterford. More interviews are taking place in July to cover the outstanding requests and to establish new panels for each location.

Clerical Officer

Over 1046 assignments have been made from this competition. Panels are available for Dublin and all regional locations. The timeline from request to assignment for Dublin based Clerical Officers is currently 8 weeks.

There is now also a panel of Clerical Officers with **Irish** available.

Executive Officer

Over 126 candidates have been assigned within the last few weeks and we anticipate that we will meet the current vacancies in Dublin from the existing panel. Further interviews for future Dublin vacancies have just taken place with more scheduled for late August.

We have received a limited number of requests for EOs in regional areas and for EOs with Irish, and interviews have been scheduled to meet this demand.

EO ICT

More than 100 assignments have been made to date from both the Infrastructure and Operations and Development streams. There are still a limited number of candidates available for both streams in some regional locations. More candidates were interviewed for Infrastructure and Operations in Dublin and current requests will be filled early July with a very limited panel in place after requests have been filled.

Higher Executive Officer

Over 372 candidates have been assigned to date from the HEO competition. Any outstanding requests should be met within the next month with more interviews scheduled for during the summer.

HEO ICT

The HEO ICT competition advertised in December 2016 attracted more than 500 applicants. Interviews have been completed for both streams, clearance of candidates is underway and 42 candidates have been assigned so far.

Administrative Officer

Over 143 candidates have been assigned from the AO panel and candidates have been allocated to meet outstanding requests. A limited panel of candidates is still available.

Assistant Principal

Over 116 candidates have been assigned to date. Candidates currently available on the panel will meet the demand currently known to us for both Dublin and regional based posts.

More interviews took place last month and there is a panel in place to meet any future demand.

We also have a limited number of candidates in some regional locations on the AP HR panel.

Principal Officer

A new Principal Officer competition has been advertised. The first stage of the selection process is due to take place in early August. We expect the successful candidates from the competition to be available from mid-November onwards.



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Professional & Technical

We are currently recruiting for the following positions for various organisations. If you are interested in learning more about the roles we are filling or are thinking of filling a similar role in your organisation, please talk to either the CRM team or your account manager.

- Principal Officer (HR)
- Assistant Principal (HR)
- Professional Account (Professional Accountant Grade 1)
- Legal Researcher (AO)

Where the panel created exceeds the demands from the requesting Department, PAS may be in a position to appoint the remaining candidates to similar roles across the civil and public service.

Notifying Us Of Requests

Please remember that all requests to fill vacancies should be sent to the CRM Mailbox using the appropriate request form. If you anticipate a significant requirement (i.e. more than five) at a certain grade, particularly in a regional location, we would ask that you notify PAS of this requirement six months in advance so we can ensure the required panels are in place.

PAS are continually trying to ensure that we have panels in place to meet Clients' requirements in a timely manner. To assist us in planning our recruitment activity we are very keen to get foresight into client's likely future requirements at each level. If you have information on your future projected requirements over the next 6 months to 1 year we would ask you to share this information with PAS as early as possible. The CRM team will record this information to help PAS better plan our recruitment activity and ultimately lead to a better service provided to our clients.

This information will be used for planning purposes only and as we understand that projected requirements can change we will only act to fill a vacancy when an actual request form is received.