



An tSeirbhís um Cheapacháin Phoiblí
Public Appointments Service

Contact us at
crmmailbox@publicjobs.ie



RECRUITMENT UPDATE



MAY 2017

GENERAL PANEL UPDATE

Temporary Clerical Officer

We currently have panels available for Dublin and all regional locations. The turnaround for TCO requests is currently five working days.

Clerical Officer

Over 760 assignments have been made from this competition. Panels are available for Dublin and most regional locations. Additional interviews are being arranged for locations with the greatest demand so please let us know if you anticipate a significant number of vacancies in any regional location over the next six months. A small panel of Clerical Officers with Irish will be available for assignment by early June.

Executive Officer

Candidates will be available for assignment to Departments from mid June which we expect will meet the current vacancies in Dublin. Further interviews for Dublin vacancies are due to take place in June and August with more candidates expected to be available for assignment from mid to late July. We have received a limited number of requests for EOs in regional areas and for EOs with Irish. We have scheduled interviews to meet this demand and we can arrange further interviews as demand is made known to us.

EO ICT

More than 100 assignments have been made to date from both the Infrastructure and Operations and Development streams. There are a limited number of candidates available for both streams in some regional locations. More candidates are being interviewed to meet additional Infrastructure and

Operational vacancies in Dublin and it is expected that these will be available for assignment by the end of June.

Higher Executive Officer

Over 320 candidates have been assigned to date from the HEO competition. Any outstanding requests should be met within the next two months. We will be interviewing further candidates in June and successful candidates from that batch will be available for assignment by late July.

Administrative Officer

Over 110 candidates have been assigned from the AO panel. There are approximately 80 further candidates available for assignment.

Assistant Principal

Assignments from the new AP competition have now commenced and it is expected that the candidates currently available on the panel will meet most of the demand currently known to us for both Dublin and regional based posts. More interviews are currently underway to meet future demand. We also have a limited number of candidates in regional locations on the AP HR panel.

Principal Officer

A PO panel is currently in place with candidates available for Dublin and a number of regional locations. A new competition will be advertised by the end of Q2. We expect the successful candidates from that competition to be available from mid-November onwards.



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Professional & Technical

We are currently recruiting for the following positions for various organisations. If you are interested in learning more about the roles we are filling or are thinking of filling a similar role in your organisation, please talk to either the CRM team or your account manager.

- **Legal Researchers (AO level)**
- **Professional Accountant (Grade II)**
- **Cyber Security Responders and Specialists (HEO and AP level)**
- **Data Management Officer (AP level)**

Where the panel created exceeds the demands from the requesting Department, PAS may be in a position to appoint the remaining candidates to similar roles across the civil and public service.

Notifying Us Of Requests

Please remember that all requests to fill vacancies should be sent to the CRM Mailbox using the appropriate request form. If you anticipate a significant requirement (i.e. more than five) at a certain grade, particularly in a regional location, we would ask that you notify PAS of this requirement six months in advance so we can ensure the required panels are in place.

If your existing outstanding requirement is under review or needs to be altered there are some points that need to be considered:

- A vacancy cannot be withdrawn once a candidate has been assigned.
- While PAS may have some scope to make changes with regard to Dublin vacancies up to the point of assignment this flexibility does not exist with regional vacancies and once clearance has commenced on a candidate for a regional vacancy it is not possible to withdraw the request.
- If you are considering other options to fill a vacancy (secondment, mobility etc.) please advise our CRM team of this so that we can inform you of an update before it is too late to make any changes to a vacancy request.